

HSRA Board of Directors Policy and Code of Practice

Goal: To establish a set of principles and practices of the HSRA Board of Directors that will set parameters and provide guidance and direction for board conduct and decision-making.

Code: Members of the Board of Directors of the HSRA are committed to observing and promoting the highest standards of ethical conduct in the performance of their responsibilities on the board of HSRA. Board members agree to accept this code as a minimum guideline for ethical conduct and shall:

Accountability

1. Faithfully abide by the Articles of Incorporation, by-laws and policies of HSRA.
2. Exercise reasonable care, good faith and due diligence in organizational affairs, including timely submission of required federal and state documentation and payments.
3. Fully disclose, at the earliest opportunity, any activity that may result in a perceived or actual conflict of interest.
4. Fully disclose, at the earliest opportunity, information of fact that would have significance in board decision-making.
5. Remain accountable to members for prudent financial management of the HSRA.

Professional Excellence

6. Maintain high and professional level of conduct, courtesy, respect, and objectivity in all HSRA activities.

Personal Gain

7. Exercise the powers invested for the good of all members of the organization rather than for personal benefit.

Financial Stewardship

8. Undertake regular reviews of the accounts.
9. Ensure that at least one other Board Member in addition to the Officer responsible for the duties of treasurer undertakes a detailed periodic review, at least annually, of book and bank records
10. Not sign HSRA checks made out to themselves

Equal Opportunity

11. Ensure the right of all association members to appropriate and effective services without discrimination on the basis of geography, political, religious, or socio-economical characteristics.
12. Ensure the right of all association members to appropriate and effective services without discrimination on the basis of the organization's volunteer or staff make-up in respect to

gender, sexual orientation, national origin, race, religion, age, political affiliation or disability, in accordance with all applicable legal and regulatory requirements.

Confidential Information

11. Respect the confidentiality of sensitive information.

Collaboration and Cooperation

12. Respect the diversity of opinions as expressed or acted upon by the HSRA board, committees and membership, and formally register dissent as appropriate.
13. Promote collaboration, cooperation, and partnership among association members.

Signed: _____

Date: _____