

Agenda for HSRA board meeting  
October 13, 2016 – 5.30 pm  
Conference Call

- Call to Order / Motion to Open
- Review and approve minutes of previous meeting (Sep 29 – second meeting)
- President's Report
- Secretary's Report
- Mission Squash update
- US Squash – District Agreement
- HSRA Policy and Code of Practice
- Other Business
- Close meeting

Minutes of HSRA Board Meeting  
October 13, 2016  
Conference Call

Participants

Juan Caro  
John DiFilippo  
Andy Hubbard  
John Leavy

Meeting Discussion

- The meeting opened at 5.50 pm.
  - Proposed JFL, Seconded JDiF
  
- Minutes
  - Minutes from the last meeting (September 29 – second meeting) were reviewed and approved.
  
- President's Report
  - The President gave a vote of thanks to recently retiring Board Members.
  
- Secretary's Report
  - The attached report and financial report was reviewed in detail.
  - It was noted that HSRA had accepted donations that were used to support the recent Segnatek and that HSRA had reimbursed payment for tournament expenses, and had also made an additional payment to the pro. The attached tournament summary as referred to in this discussion
  
- Mission Squash Report
  - Arrangements for the 'Squash Till You Drop' fundraiser event are well progressed and various HSRA Board Members are supporting.
  - Plans are underway for a regular junior 'shootout' tournament between Dallas and Houston. It is hoped that these will eventually be US Squash accredited tournaments.
  
- HSRA Policy and Code of Practice
  - The HSRA Policy and Code of Practice was reviewed and all Board Members present voted to adopt the document and to require that all Board Members should sign a copy and return this to the Secretary to indicate their acceptance of these commitments.

- Date of the next meeting to Thursday October November 10 at 5.30 pm at the Met.
- The meeting closed at 6.45 pm.  
Proposed JFL  
Seconded JDiF

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HSRA Board Meeting – October 13, 2016  
Secretary's Report

- HSRA filing sent to Texas SoS. Certificate of filing received and HSRA legal entity status confirmed as 'in existence'
- Compass Bank signature authority and online access confirmed for HSRA President and Secretary only.
- Withholding tax payments made to IRS, and required filings submitted. Copy forms sent to prize winners as required by IRS. Tax repayments made to 3 prize winners. Notes sent to two winners to follow up on unpaid prizes.
- Book and bank accounts updated and reconciled for 2016 to date (see attached). Key points:
  - YTD Loss \$3.3k
  - 94 membership subscriptions received totaling \$3k (Oct YTD) vs \$1.4k (2015 full year).
  - HSRA accepted sponsorship and donations of \$7725 in support of Segnatek tournament. Expenses reimbursed and pro payments made totaling \$8825. HSRA support of \$1100 as approved at previous Board meeting. Reconciliation attached.

AA  
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8:00 PM  
10/11/16

## HSRA - P&L Report, October 2016

	Jan - Dec '16	Jan - Dec '15	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Membership Dues	3,013.47	1,389.75	1,623.72
Miscellaneous Income	315.00	0.00	315.00
Sponsorship & Donations	8,225.00	0.00	8,225.00
Tournament Entry Fees	0.00	4,357.18	-4,357.18
Tournament Sponsors	0.00	17,091.06	-17,091.06
<b>Total Income</b>	<b>11,553.47</b>	<b>22,837.99</b>	<b>-11,284.52</b>
<b>Gross Profit</b>	<b>11,553.47</b>	<b>22,837.99</b>	<b>-11,284.52</b>
<b>Expense</b>			
Stripe Payment Processing ...	60.12	0.00	60.12
Bank Service Charges	32.25	9.00	23.25
Donations Mission Squash	0.00	1,000.00	-1,000.00
Ladder Expenses	107.73	339.80	-232.07
MembershipExpense	0.00	86.56	-86.56
Miscellaneous	25.00	0.00	25.00
Postage and Delivery	0.00	19.60	-19.60
Professional Fees	75.00	0.00	75.00
Software	321.73	0.00	321.73
<b>Tournament Expense</b>			
Food/Entertainment	0.00	1,650.00	-1,650.00
Hotel	5,611.32	4,491.06	1,120.26
Printing & Promotional Mat...	0.00	889.36	-889.36
Prize Money	391.88	9,131.91	-8,740.03
Pro Expense	1,318.00	1,900.00	-582.00
T-shirts	1,895.79	1,515.82	379.97
US Squash Sanction Fee	0.00	475.00	-475.00
<b>Total Tournament Expense</b>	<b>9,216.99</b>	<b>20,053.15</b>	<b>-10,836.16</b>
<b>Tournament Sponsorship</b>	<b>5,000.00</b>	<b>1,725.00</b>	<b>3,275.00</b>
<b>Total Expense</b>	<b>14,838.82</b>	<b>23,233.11</b>	<b>-8,394.29</b>
<b>Net Ordinary Income</b>	<b>-3,285.35</b>	<b>-395.12</b>	<b>-2,890.23</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Interest Income	0.00	0.61	-0.61
<b>Total Other Income</b>	<b>0.00</b>	<b>0.61</b>	<b>-0.61</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.61</b>	<b>-0.61</b>
<b>Net Income</b>	<b>-3,285.35</b>	<b>-394.51</b>	<b>-2,890.84</b>

Segnatek Houston Open Sep 2016  
Reconciliation

<u>Donor/Payee</u>	<u>Credit</u>	<u>Debit</u>	<u>Description</u>
C J Van Brummen	300.00		
Martin Coleman	500.00		
Atif Siddiqi	260.00		
Martin Langley	300.00		
Andrew Sprague	750.00		
Sohna Investments	200.00		
Novum Energy	2500.00		
Methodist	2715.00		
HSRA	1100.00		
J Betancourt	200.00		
Hotel		5611.32	
Tee shirts		1895.79	
Trophy (Hamza)		450.00	
Balance to Hamza		868.00	
<b>Total</b>	<b>8825.00</b>	<b>8825.11</b>	

AM  
10/11