

Minutes of HSRA Board Meeting
November 10, 2016
Met Club

Participants

Juan Caro (by phone)
John DiFilippo (by phone)
Andy Hubbard
John Leavy
Annie Gibbons (observer)

Meeting Discussion

- The meeting opened at 5.30 pm.
 - Proposed AJH, Seconded JFL
- Minutes
 - Minutes from the last meeting (October 13) were reviewed and approved.
- President's Report
 - The President introduced Annie Gibbons who is helping with member communications, starting with outreach to members to encourage membership renewal
 - JFL is working with Guy Cowan to set up and HSRA 'Top 32' tournament to be run at the Met in early 2016
- Secretary's Report
 - The attached report and financial report was reviewed in detail.
 - It was noted that the HSRA Board had agreed by email circulation since the last meeting to make a donation of \$487.50 based on a request by Abdulla Altamimi that his prize money from the 2015 Champion Fiberglass tournament should be used for junior squash development in Houston
 - AJH advised that he is starting to plan for the HSRA annual members meeting that should take place in January 2017. He reminded Board members that all Board positions will be expiring and be subject to new elections in 2017 and recommended that we arrange for elections at the same time as the annual members meeting. He requested that all Board members should consider whether or not they wish to stand for re-election.
- Mission Squash Report
 - Plans are being developed for junior 'shootout' tournament with other locations, starting with Dallas.
- US Squash – District Agreement
 - AJH reported on detailed discussion with US Squash about the proposed


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agreement. HSRA has proposed several changes, most significantly recommended that Districts should retain the right to charge membership fees to those US Squash members in special membership categories where no District fees are collected by US Squash. HSRA has also proposed several improvements to membership and payment reconciliation reports that will assist both membership communication and financial accounting.

- Date of the next meeting to Thursday December 8 at 5.30 pm at the Met.
- The meeting closed at 6.30 pm.
Proposed AJH
Seconded JC

AJH
11/31/17

Agenda for HSRA board meeting
November 10, 2016 – 5.30 pm
Met Club

- Call to Order / Motion to Open
- Review and approve minutes of previous meeting (Oct 13)
- President's Report
- Secretary's Report
- League Report
- Mission Squash update
- US Squash – District Agreement
- Other Business
- Close meeting

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HSRA Board Meeting – November 10, 2016
Secretary's Report

- IRS request received for additional information on withholding tax form. Amended form prepared for signature.
- Response received from unpaid prize winners from 2016 Fiberglass open. Prize paid to one winner. Other winner requests donation to support Houston junior squash
- Extensive dialogue with US Squash on membership reports, STRIPE reconciliation reports and proposed US Squash District agreement. Details comments provided both on reports and on agreement.
- Revised membership reports now available to Board members on Google Drive including details of memberships impacted by special US Squash membership agreements
- Book and bank accounts updated and reconciled for October 2016 to date (see attached). End Oct key points:
 - Cash at bank \$16,109.89
 - YTD Loss \$3.0k
 - Membership subscriptions received totaling \$3.6k (end Oct YTD) vs \$1.4k (2015 full year).

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 Accrual Basis

Profit and Loss Standard

	Jan - Dec '16	Jan - Dec '15
Ordinary Income/Expense		
Income		
Membership Dues	3,550.32	1,389.75
Miscellaneous Income	315.00	0.00
Sponsorship & Donations	8,225.00	0.00
Tournament Entry Fees	0.00	4,357.18
Tournament Sponsors	0.00	17,091.06
Total Income	12,090.32	22,837.99
Gross Profit	12,090.32	22,837.99
Expense		
Stripe Payment Processing ...	71.96	0.00
Bank Service Charges	32.25	9.00
Donations MIssion Squash	0.00	1,000.00
Ladder Expenses	107.73	339.80
Membership Expense	0.00	86.56
Miscellaneous	25.00	0.00
Postage and Delivery	0.00	19.60
Professional Fees	75.00	0.00
Software	321.73	0.00
Tournament Expense		
Food/Entertainment	0.00	1,650.00
Hotel	5,611.32	4,491.06
Printing & Promotional Mat...	0.00	889.36
Prize Money	577.13	9,131.91
Pro Expense	1,318.00	1,900.00
T-shirts	1,895.79	1,515.82
US Squash Sanction Fee	0.00	475.00
Total Tournament Expense	9,402.24	20,053.15
Tournament Sponsorship	5,000.00	1,725.00
Total Expense	15,035.91	23,233.11
Net Ordinary Income	-2,945.59	-395.12
Other Income/Expense		
Other Income		
Interest Income	0.00	0.61
Total Other Income	0.00	0.61
Net Other Income	0.00	0.61
Net Income	-2,945.59	-394.51

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 11/3/17